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10 Nov 77

MEMORANDUM FOR: Chief, Personnel and Training Staff, OL  
Chief, Procurement Management Staff, OL  
✓ Chief, Security Staff, OL  
Chief, Logistics Services Division, OL  
Chief, Printing and Photography Division, OL  
Chief, Procurement Division, OL  
Chief, Real Estate and Construction Division, OL  
Chief, Supply Division, OL  
Chief, Budget and Fiscal Branch, EO/OL  
Chief, Systems Analysis Branch, EO/OL

FROM: James H. McDonald  
Director of Logistics

SUBJECT: New Communications Support Requirements for  
FY 1980 - 1984 (U)

1. (U) The Office of Communications (OC) has requested up-to-date information regarding future requirements for communications support for fiscal years (FY) 1980 through 1984. While reviewing your requirements and preparing your response, please include the following information:

a. (U/FOUO) Requirements for secure voice, data, facsimile, and record communications. It would be helpful to OC, in preparing detailed cost estimates, if the specific locations and other related information are identified.

b. (U) Identify services now received which can be eliminated or reduced. If a reduction is possible, please indicate to what extent.

c. (U) In those cases where precise forecasts are not possible this far in advance, please indicate the number of various types of activities and the general geographic locations.

2. (U) It is also requested that the requirements which you previously provided for the period FY 1979 - 1983 be carefully reviewed and that any changes be thoroughly annotated in your submission.

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3. (U) The Plans and Programs Staff (P&PS) has been established as the Office of Logistics focal point for subject requirements, and [ ] has been designated as the action officer. OC is encouraging increased dialogue between their customers and the appropriate OC representatives to ensure more timely and better defined communications requirements than in the past. Therefore, while compiling your requirements, please address any questions you might have to [ ] on [ ] nonsecure as early as possible to allow time to resolve the matter with OC. It is requested that your response be submitted to P&PS by 23 January 1978. If you have no requirements, it is also requested that your negative response be recorded by contacting the action officer.

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[ ]  
for James H. McDonald

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OL/P&PS: [ ] (9 Nov 77)

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*Bill:*  
*In our final consideration OL/PS does not foresee any communications support requirements for the subject period.*

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